# **-- Monthly Coordination Call Agenda --**

# **Technical Steering Committee / Work Group Co-Chairs /**

# **RHPWG Subcommittee Leads**

December 19th, 2018 11:30 am – 1:00 pm Pacific

Call in Number: (800) 768-2983

Access Code: 661 987 6342

Web Login: [https://cc.callinfo.com/r/1va38zvbs4clh&eom](https://cc.callinfo.com/r/1va38zvbs4clh%26eom)

Call materials available on TSC webpage and WRAP calendar.

* Welcome, Roll Call, and Agenda Review (10 minutes) – Frank
	+ Review and approve notes from October 31st call
	+ Notes for this call – Kris Ray
* WRAP Workplan Revision (10 minutes) – Frank
	+ Summary of Workplan Revisions
	+ Workplan Revisions Schedule and Process
* Work Group Status Reports (informational only progress updates since SLC meeting, hold discussion) – (30 minutes) – **Work Group Co-Chairs – 5 minutes each TDWG, FSWG, OGWG, & RTOWG – 10 minutes RHPWG** - (see [Status Report Guidance](http://wrapair2.org/calendar/attachments/22426/18160/Work%20Group%20%20Subcommittee%20Status%20Report%20Guidance.docx))
* TSC Administrative and Informational Items – Frank, and Tom
	+ **Discuss Coordination Needs Identified Above** (5 minutes) – Frank
	+ **Action Items** (20 minutes)
		- Additions to Work Products/Deliverables Docket – Tom
			* [Workplan Implementation Guidance - Completion, Dissemination and Sharing of Work Products and Deliverables](http://www.wrapair2.org/pdf/WorkGroupGuidanceInfoDissem%20Sharing_approved%20by%20consensus31Oct2018.pdf) (October 31, 2018)
			* [Work Product / Deliverable Docket](http://www.wrapair2.org/TSC_Docket.aspx) (periodic updates)
		- Update TSC, Work Group and Subcommittee Membership and Contact Information - Tom
		- Ad hoc WRAP Website group - Tom
	+ **Informational Items** (5 minutes)
		- IMPROVE data substitution – Pat
* Next Steps and Wrap up (10 minutes)
	+ Review next steps and action items from call – Frank
	+ Next call – January 30th call, Wednesday 11:30 am – 1:00 pm Pacific – Tom
		- Note taker, Bob Kotchenruther
		- Agenda items?

**Call and Note Taking Schedule**



**WRAP Workplan Timeline to Support Regional Haze Progress Reporting**



**WRAP Workplan Timeline to Support Regional Technical Analysis**

